

**Date – 21<sup>st</sup> May 2025**  
**Time 7.30 – 9.10pm**  
**St Joseph's Church Hall**

**Attendees:**

Louise Cranney  
Tom Osman  
Carys Woolley (minutes)  
Tara Iles  
Caroline Petch  
Emma Shepphard  
Claire Winward

**Apologies from:**

Grace  
Marta

**Agenda:**

- 1) Spend plan
- 2) Summer fete
- 3) Sports Day
- 4) Talent Show
- 5) AOB

**Minutes:**

**PTFA Spending**

**Agreed to spend:**

- 1) New books for classrooms - £250 per class x 8 = £2000
- 2) Giant chess set - £540 (£450 exc. VAT)  
Not Board would be £62 ex VAT – as teachers think best to paint Chess board onto the playground and during meeting it was agreed that painted on playground would be better as mat could be a trip hazard, get crumpled and dirty.
- 3) More sand for sandpit - £????
- 4) Money for new cooking equipment – will help all years – expect cost in the £300

Slides for playground - Waiting on workman – Tom to find exact quote from Lee Harvey

**Needs reviewing before expenditure:**

- 1) Chalkboard - cost is £220 for a 150cm x 50cm  
During meeting – felt that cost was very high for a small area – need to look around to see if there are cheaper options
- 2) KS2 games table – like the idea but seems expensive?

We'll suggest some alternatives for the chalkboard and tables as very expensive – Emma S to research with focus on what the school want exactly  
Claire W has found an alternative to reception outdoor table  
£220 for an outdoor reception writing table to go under their outdoor play area

### **Summer Fete: 5<sup>th</sup> July 2025**

Portishead Concert Band is Booked – Easy Listening and Musical Show music

Preschool – games – hook a duck, splat the rat, skittles

Reception - BBQ

year 1 - Cakes

year 2 – raffle (car parking space – term 1 to term before Easter)

year 3 - jam jars

year 4 – pocket money – sarah morris and marta

year 5 – tuck shop

year 6 – drinks

Teachers – bottle stall – Claire W to ask teachers to save the date

Teddie raffle – Tom to ask parishioners

Tom to talk to Becky about tuckshop

Year 6 to do business fair

Lottie's mum – Clarie W to contact hair braiding and face painting team

Dance troupe – Stepping Stones – booked in – 2pm performance

Outside stalls (i.e. Businesses paying to have a stall at the Fete) – space an issue and parents won't come to spend lots of money and lots of co-ordination needed

Animals – visiting? (e.g. bird of prey display or rabbits) Carys to investigate

Theme is street party, village fete – Tom to look at hay bales

Feel that best not to charge people to enter the Fete as we don't want to do programmes to make that seem fair. Programmes hard to organise and interest has waned for programmes.

Caroline asking for raffle tickets – could put shout out for raffle in newsletter?

### **Sports Day Refreshments:**

PTFA asked to run it – 5<sup>th</sup> June – 9am start – danish pastries – adult refreshments

### **Talent show: 27<sup>th</sup> June**

Need to encourage auditions on google classrooms – 1<sup>st</sup> June deadline

Need volunteers to run teas and coffees and tuck shop

Judges – Nigel Osman, Father Frank, Mrs Bath (Tom to check Mrs Bath knows new date)

### **AOB:**

Santa booked for 6<sup>th</sup> Dec Christmas fayre

Christmas Disco 5<sup>th</sup> December

September whole school day out – Mr Bath likes the idea of St. Fagans.

Someone to check with St. Fagans that we don't need to book a slot as a big group – or if they have any rooms, educational officers etc. Tara to ask Mr Bath what needs to be done to secure date.

Need to get prices for coaches.

Next meeting 11<sup>th</sup> June – please can all class reps try to attend as we'll be doing final planning for summer fayre.